

**Ebonyi State University  
Office of the Registrar**

**PMB 53**

**Abakaliki-Nigeria**

**Phone: 043-221337; 221093**

**E-Mail: [registrar@ebsu-edu.net](mailto:registrar@ebsu-edu.net)**

**Web: [www.ebsu.edu.net](http://www.ebsu.edu.net)**

**Invitation for Pre-Qualification and Tender for Years 2011 – 2014 Merged TETFund  
Library Development Project**

**Background Information**

The procurement of Library equipment, furniture and books are core items in the Years 2011 – 2014 merged TETFund Library Development Project in Ebonyi State University. These items have earlier been advertised in the “Federal Tender’s Journal” Monday March 7 – Sunday March 20, 2016. An addendum to the advert was also published in the Independent Newspaper, Monday April 11, 2016. This current advertisement is occasioned by low responsiveness to the non-scorable mandatory criteria by bidders who indicated interest in the earlier advertisement referred above.

Accordingly, the University Management hereby calls for pre-qualification documents and tender bids from interested and competent suppliers for the execution of the project.

**(2) DESCRIPTION OF PROJECT: TENDER FEE**

Lot 1: Supply and installation of Library Binding Equipment Block’ Machine (14 x 12) ruler composing stick, wins, drilling machine, Logo chase etc N5,000.00

Lot 2: Supply of Library Books and Journals. This is for various subjects: Chemistry, Biology, Biotechnology, Nursing, Education Agriculture, Medical Sciences for both the Centrals and Postgraduates Libraries. N15,000.00

Lot 3: Supply, Installation and Configuration of table Top high-tech computer system for the Central and e-Library N50,000.00

Lot 4: Supply and Installation of high-tech Laptop Computer system for the Central and e-Library N50,000.00

**(3) ELIGIBILITY CRITERIA**

**All interested bidders are to provide the following documents for pre-qualification technical evaluation;**

- (1) Provide evidence of registration with Cooperate Affairs Commission (CAC).
- (2) Provide current Tax Clearance Certificate of the company valid till 31<sup>st</sup> December 2016.
- (3) Provide current Pension Compliance (PENCOM) Certificate valid till 31<sup>st</sup> December, 2016.
- (4) Provide current Industrial Training Fund (ITF) Compliance Certificate valid till 31<sup>st</sup> December, 2016.
- (5) Provide Interim Registration Report (IRR) as evidence of registration on the National Database of Federal Contractors, Consultants and Service Providers issued by the Bureau of Public Procurement (BPP).
- (6) Provide company audited accounts for the past three (3) years (2013, 2014 and 2015).
- (7) General form of Affidavit on Company Directors and genuiness of submitted documents.
- (8) Provide evidence of three (3) similar projects carried out in the past five (5) years including letters of award and practical completion certificates.
- (9) Provide list of key staff with registration certificate with relevant professional bodies.
- (10) Provide list of equipment with evidence of ownership/lease.
- (11) Provide Letter of Reference from a reputable Commercial Bank indicating their readiness to provide line of Credit.

**(4) COLLECTION OF BIDDING DOCUMENTS:**

The financial bidding documents are to be collected from the Office of the Director of Works, Ebonyi State University, Abakaliki upon the payment of the appropriate non-refundable Tender Fee for the Lot being tendered.

**(5) SUBMISSION OF BID DOCUMENT**

Interested bidders are to enclose the bound Technical Bids in a separate envelope and the financial bids in another separate envelope and the two separate envelopes are then enclosed in one sealed outer envelope clearly marked “Invitation to Tender – Lot .....

**Please note that-**

- (a) All copies of the bids shall subsequently be numbered and bounded with table of content.

- (b) Any bid in loose sheets shall be rejected.
- (c) The title of the project Lot should be boldly written on the top left hand corner of the covering envelope.
- (d) All submission shall be made between 9.00 a.m. to 3.30 p.m. Monday – Friday into the Tender Box at the Office of the Registrar, Ebonyi State University, Abakaliki.
- (e) All enquiries on technical issues should be addressed to the Director of Works, Ebonyi State University, P.M.B. 053, Abakaliki, Ebonyi State – Nigeria.

**(6) CLOSING AND OPENING OF BIDS**

All submissions of a well packaged bid documents are to be submitted **on or before 12:00 noon on Monday, 17<sup>th</sup> August, 2016** to: All submissions should be addressed to:

**Secretary to Tenders Board  
c/o Registrar's Office  
Ebonyi State University  
Abakaliki**

Opening of the sealed outer envelope to access, collect and open the Technical Bid documents will be immediately on 12:00 noon on the same day of closure of submission at the Council Chambers. Bidders or their representatives are invited to witness the Technical Bid Opening. Opening of the financial bid of pre-qualified bidders shall be carried out on a later date that will be communicated to them.

**Signed:**

**Dr. Sam N. Egwu**

**Registrar and Secretary to Council**